

# Thoracic Surgery Clerk Orientation Guide



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Welcome to our program!

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## Program Contacts

Program Director	Dr. Mehdi Qiabi (Secretary – Sarah) E2-188 Office: 76572 Pager: 18635 <a href="mailto:mehdi.qiabi@lhsc.on.ca">mehdi.qiabi@lhsc.on.ca</a>	
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Wellness Coordinator	Dr. Richard Inculet (Secretary – Nancy) E2-122 Office: 76679 Pager: 13350 <a href="mailto:r.inculet@lhsc.on.ca">r.inculet@lhsc.on.ca</a>	
QI Director	Dr. Rahul Nayak (Secretary – Sokhary) E2-004 Office: 56927 Pager: 18997 <a href="mailto:rahul.nayak@lhsc.on.ca">rahul.nayak@lhsc.on.ca</a>	
Nurse Practitioners	Danielle Lozier E2-003 Pager: 18559 Cell: 226-577-7674 <a href="mailto:danielle.lozier@lhsc.on.ca">danielle.lozier@lhsc.on.ca</a>	Devyn Meilleur E2-003 Pager: 17097 Cell: 226-688-6591 <a href="mailto:devyn.meilleur@lhsc.on.ca">devyn.meilleur@lhsc.on.ca</a>
Physician Assistant	Nicola Crich E2-003 Pager: 19719 <a href="mailto:nicola.crich@lhsc.on.ca">nicola.crich@lhsc.on.ca</a>	
Clinic Nurse	Tammy Wesche E2-112 Clinic: 75722 <a href="mailto:tammy.wesche@lhsc.on.ca">tammy.wesche@lhsc.on.ca</a>	

## Start-Up Checklist

- **On your first day**, you should meet with our Program Director, Dr. Mehdi Qiabi. Please page him at 18635 after morning rounds are completed.
- **On Call Schedule** – While on the Thoracic Surgery service, you will not be added to the On-Call schedule.
- **Dictation Number** - You should have received a dictation number after completing your Power Chart (EPR) training. If not, contact Transcription at 35131 to request one.
- **One View** - You should also have been granted access to the imaging program OneView after completing Power Chart (EPR) training. If not, please contact the Helpdesk (4-HELP).
- **LHSC email address** – Please check this email regularly as the Thoracic Team will use it.
- **Weekly Schedule** – you will not be specifically assigned to clinical activities, however you should communicate with our seniors to see what exposures may be best for you. You may attend clinics, endoscopy, OR, in-pt rounds and Wed am teaching rounds.
- **Vacation & Days off** – Please kindly let our seniors know if you will away.
- **Evaluations** – Please make certain to provide the PD with your evaluation form in advance of your elective end date.
- **What's APP** – The team communicates via What's APP so please ensure you have the group contact information.

## Important Telephone Numbers

C5-300 Comm Desk	54861
C5-016 Senior's Room	55767
OR 17	56517
OR Desk	58226
E2-112 Clinic	75057, 75728, 75722
E2-109 Clinic	75786, 75787, 75781
Endo Desk	56758
Endo Room	55622
Endo Main	55030
Helpdesk	44357 (4-HELP)

## Typical Weekly Schedule

**Teams:** Inculet=RI Fortin=DF Malthaner=RM Nayak=RN Qiabi=MQ

		Monday		Tuesday		Wednesday		Thursday		Friday
OR		DF		RI		RM		MQ		RN
Clinic	AM	MQ	RM	DF	RM	RI	DF	RI	DF	MQ
	PM	RI	RN		RM	RN	DF	RI	RN	MQ
Endo	AM	RI						RM		
	PM	MQ		DF				RN		

OR – daily, 0800-1800

Clinic – daily, half or full days 0800-1600

Endoscopy – 0800-1200 or 1300-1500

## Teaching Rounds

- Dr. Malthaner presents '**Jeopardy**' **Tuesday morning** teaching for the residents from 0700-0800 in E2-128.
- **Weekly teaching rounds** take place in E4-013 and virtually via MS TEAMS. The regular date/time is Wednesday 0700-0900.

Coffee, juice, water, assorted bagels/muffins are provided.

Rounds include M&Ms, guest speaker presentations on relevant topics, and Telehealth with our Thoracic sites across Ontario, Canada, and overseas.

- **Multi-Disciplinary Tumor Board rounds** are Wednesday at 12 noon at LRCP in room A3-924B or virtually. You encouraged to attend when possible.

## Policies & Guidelines

[Schulich PGME Policies Website](#)

[Schulich UME Policies & Guidelines](#)

[LHSC Policy Manager Homepage \(LHSC login required\)](#)

[LHSC Blood & Bodily Fluid Exposure](#)